



STAFF REPORT

January 16, 2002

TO: LAFCO Commissioners

FROM: Everett Millais, Executive Officer

SUBJECT: Service Reviews/Sphere of Influence Update Study Session

RECOMMENDATION:

Set a Study Session meeting to follow immediately after the regular meeting of February 20, 2002, for the purpose of reviewing and discussing the State Service Review Guidelines and an initial work plan for the Service Review/Sphere of Influence update process.

DISCUSSION:

The Governor's Office of Planning and Research (OPR) is still in the process of preparing a final draft of the LAFCO Service Review Guidelines. Recent contact with OPR indicates that there is no specific time frame for releasing this final draft, but hopefully it will be within the next month. In order to allow sufficient time for the Commission and interested parties to discuss the Guidelines and to review and discuss an initial work plan, it is recommended that the Commission set aside a defined time for a Study Session meeting. Consistent with the prior Commission discussion about such a meeting, it is further recommended that the Study Session be held immediately after the regular Commission meeting of February 20, 2002.

Attached is an initial work plan for the Service Review process. There are a number of policy issues that need to be decided in order to develop the budget for next fiscal year and to establish a more defined, long term work plan for the Service Review/Sphere of Influence update process for the next several years.

The final draft of the State Service Review Guidelines will be distributed to the Commission and all cities and districts as soon as it is received in the LAFCO office. It is expected that these Guidelines, plus the attached initial work plan, will form the basis for discussion at the Study Session.

COMMISSIONERS AND STAFF:

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| EXECUTIVE OFFICER: Everett Millais | PLANNER III: Hollie Brunsky | CLERK: Debbie Schubert | LEGAL COUNSEL: Noel Klebaum |